



TERMS OF REFERENCE

Feasibility Study for Higher Diploma/MA degree in Adult Education

Background:

Dar al-Kalma University (DAK) is a Palestinian university committed to educating the next generations of creative leaders through innovative and high-quality academic programs and lifelong learning opportunities, underpinned by a culture of entrepreneurship, research, and civic engagement.

DVV International is the Institute for International Cooperation of the Deutscher Volkshochschul-Verband e.V. (DVV), the German Adult Education Association. DVV represents the interests of the approximately 900 adult education centres (Volkshochschulen) and their state associations, the largest further education providers in Germany.

In partnership with the International Cooperation Foundation of the German Association for Adult Education in Palestine, Dar Al Kalima University is preparing for a higher diploma/master's degree program in Adult Education. Therefore, it is seeking an external consultant who can carry out the feasibility study and complete the tasks and responsibilities related to such an endeavor in the most professional and timely manner.

Assignment Objective

Dar Al-Kalima University and DVV International is considering the selection of an external consultant to carry out a feasibility study for a higher diploma/master's degree in adult education. The feasibility study would determine and assess the viability of the proposed diploma/degree.

Tasks and Responsibilities

- Prepare a proper methodology and working plan to conduct this assignment.
- conduct qualitative and quantitative research methodology.
- Incorporate feedback from stakeholders and public/private sectors into the study.
- Prepare a feasibility study report to be submitted before the end of the assignment with all required components completed.



Deliverables

- Approved methodology and working plan to conduct the assignment.
- Feasibility study report documenting the qualitative and quantitative research including implemented activities, results, findings, recommendations, proposed actions, and current needs assessment.

Qualifications

- Minimum of a Master or PhD degree in a relevant field.
- At least 5 years of relevant work experience.
- Strong written and spoken Arabic and English skills.
- Practical experience in feasibility and needs assessment studies for higher education purposes. An evidence of at least two assignments is a must.
- Strong leadership, organizational and communication skills.
- Background and understanding of adult education is preferred.

Institutional Arrangements

Dar al-Kalima University and DVV International will provide relevant background documents necessary for the assignment including the Curriculum GlobALE and any other relevant documents.

Duration / Time frame

The duration of the study should not exceed 6 weeks; The final draft must be submitted on November 15, 2021

Contract Type

Lump Sum Contract. Payment will be made as one installment upon finalizing and approval of the final draft of the feasibility study.

Expression of Interest

Dar al-Kalima University and DVV International invites eligible qualified candidates to provide information indicating their qualifications, experience and appropriate skills to perform the services. A financial proposal is also requested, which should not exceed one page outlining the level of effort and budget of the assignment. The total amount must be clear in both words and numbers.



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UNIVERSITY

www.daralkalima.edu.ps

DAK is not required to the lowest price. All quotations should be made in ILS only including VAT. A 5% income tax will be deducted according to Palestinian Labor Law.

Offers should be submitted in sealed envelopes no later than **Sunday, September 26 at 4:00 pm** to: rkando@daralkalima.edu.ps

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